



AUSTRALIA'S MAGNA CARTA INSTITUTE

RULE OF LAW EDUCATION

Law Day Out - Venue and Safety Information for School Excursions

- Organisation:** Australian Magna Carta Institute - Rule of Law Education
- Web Address:** <https://www.ruleoflaw.org.au>
- Venues attended:** Local Court / District Court / Supreme Court of NSW
- Locations:** Various locations in Sydney, Parramatta, Wollongong, Campbelltown and
- Staff Accreditation:** Newcastle At a minimum each AMCI facilitator has a working with children check.

	<p>with students at the time of security scanning processes.</p> <p>Limited Disabled access</p> <hr/> <p>Failure of students to be given access to court premises by security or court staff, due to inappropriate clothing.</p>	<p>Most of the courts attended on LDOs (except the Darlinghurst Courts) have ground level wheelchair access from street level supplemented by lifts and ramps in public areas. To facilitate access for students with disabilities teachers are required to contact the MCI and the relevant venue prior to the visit to check in regard to any requirements for disabled access.</p> <p>Only limited assistance is provided in some courts for hearing impaired persons and disabled toilet access may not be available in all venues.</p> <hr/> <p>Students should be in full school uniform, where possible, with appropriate closed in shoes or in smart casual attire with closed in shoes when attending court buildings. Students and teachers are not to wear hats or clothing that has inappropriate logos or words printed on it.</p>
<p>Moving within court buildings and in courts</p>	<p>A wide range of members of the public access court buildings and could potentially negatively interact with students.</p> <p>There is a reasonable risk that students could hear verbal altercations or witness physical altercations, or violence between members of the public in court rooms or in public areas of the court building.</p> <hr/>	<p>Teachers remain responsible for students during court visits. AMCI facilitators are available to assist teachers with advice and strategies for moving within court buildings.</p> <p>Court security staff are available to assist with any concerns or queries from teachers and students about the behaviour of members of the public. Teachers and students are subject to the supervision and direction of court staff and security staff regarding any incident that might occur.</p> <hr/>

	<p>An emergency occurs and/or evacuation required, including terrorism incidents.</p> <hr/> <p>Student or teacher suffers an injury, illness or adverse health event.</p>	<p>Courts are security controlled buildings and visitors are subject to the supervision and direction of court staff and security staff at all times. Teachers should liaise with security staff regarding any safety concerns and follow the directions of court and security staff during any emergency or evacuation. Exits are clearly indicated and fire control mechanisms are in place. Evacuation plans are on the walls in the vicinity of lifts or exits in most court buildings. Teachers should familiarise themselves with these maps on entering the building with students.</p> <hr/> <p>All venues have first aid facilities. Teachers are to liaise with first aid staff regarding the assistance required.</p>
<p>Observing court proceedings.</p>	<p>There is a reasonable risk that students could hear or witness proceedings that contain distressing information, explicit details of physical or emotional violence and observe witnesses and members of the public suffering from a range of emotions including distress or anger.</p>	<p>Prior to visiting courts, students are to be briefed by their supervising teacher that there is a reasonable risk of students observing court proceedings, which may cause them some distress.</p> <p>The welfare of students is the responsibility of the teacher. AMCI facilitators are available to assist teachers with suggestions of proceedings to observe, but are not responsible for any adverse outcomes arising for students from the observation of any proceedings or from students observing any court proceedings whilst unsupervised.</p>
<p>Moving within court buildings whilst unsupervised, including visiting toilet facilities and students getting lost.</p>	<p>Student suffers an injury, illness, adverse health event or distress.</p>	<p>Teachers are responsible for the safety and security of students when they are unsupervised in court buildings. Teachers should have in place strategies for student safety if they get lost and liaise with security staff regarding any safety concerns or lost students. AMCI facilitators may suggest a meeting point for students and staff and assist with information on moving within court buildings.</p>

Moving in public areas outside court buildings, including crossing roads and walking on public walkways and students getting lost.	Student suffers an injury, illness or adverse health event.	<p>Teachers are responsible for the safety and security of students when moving between venues and should have in place strategies for student safety if they get lost.</p> <p>Teachers should bring first aid kits on LDOs, including appropriate medication for asthma, anaphylaxis, as well as pain medication.</p>
Students with Special Needs	Students who require support due to physical/mental disability or mental health issues	Teachers are responsible for the safety and security of students when moving between venues and should have in place strategies to assist and support students safely so they are provided with an equitable educational experience.

Other Requirements	Students are at all times under the supervision of teachers on LDOs. AMCI facilitators will assist teachers in the processes of a LDO but have no liability for the safety or welfare of students or teachers on LDOs, which at all times remains with teachers and their relevant schools.
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Disclaimer: *The above information has been provided by the AMCI - Rule of Law Education to assist schools in their risk management planning for the Law Day Out Court Excursion program. If further information is required please contact the the venue/s directly.*

All information contained in this document is advisory only to assist in the formulation of your school's risk assessment for the Law Day Out Court Excursion program. AMCI - Rule of Law Education a is not liable for any of its advice, errors or omissions in this document.